

Curriculum Vitae

Kashindi J. Ausiku



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Nationality: Namibian

Date of Birth: 22 March 1970

Physical Address: Nokeng Str. 610, Auasblick, Windhoek

PERSONAL PROFILE

I have worked in the Public Service for more than 12 years and have also 4 years of Private Sector Experience. I am a team player who enjoys meeting targets. I look for ways to do things better because I am motivated by being successful and achieving. I am a problem-solver, who is able to think logically whilst paying meticulous attention to details. A hardworking Multi-skilled Communicator/Trainer and Administrator who can make use of major modern communication facilities to ensure effective communication.

SKILLS AND ACHIEVEMENTS

- Staff Development
- Policy formulation and implementation
- Advance knowledge of Microsoft Office Suite (ICDL 2010 holder)
- Advanced Desktop publishing skills (Freehand, Indesign, Photoshop) All types of designs
- Dreamweaver (website development and maintenance)
- Advanced internet and layout skills
- Advanced Report and Speech writing and editing skills in both English and Oshiwambo
- Research Skills
- Program Monitoring and Evaluation skills

EDUCATION & TRAINING

Masters of Arts, Sociolinguistics (2010), University of South Africa

- Bachelor of Arts Honours, Sociolinguistics (2004), University of South Africa
- Higher Education Diploma (Post-Graduate) (Education), University of Namibia
- Bachelor of Arts (1996), University of Namibia
- Extensive Professional Training in the areas of relationship building, marketing communication tools and Curriculum Development and Research
- International Computer Driving Licence Holder (ICDL)
- Advanced training on layout for Print and Online publications and websites design

SPECIAL COURSES/WORKSHOPS ATTENDED

- Web Animations: Windhoek 2010
- Integration of ICT in education training: Harare 2010
- Gifted Education development: University of Iowa (USA) 14-22 May 2008
- Certificate in Web Application Development (New Delhi, India) 18 Jan – 28 Feb 2007
- International Trade Centre (ITC), business networking for Southern Africa, Sandton, SA 2005
- Pan-African Interaction Leadership program, Nairobi, Kenya, 2005
- Educational Radio Program Training Workshop: Windhoek 2005
- Business Matching Workshop, International Trade Centre, Lusaka 2005

WORK EXPERIENCE

- Curriculum Developer, NIED (1999-2011) doing research and develop curriculum. In addition evaluate textbooks for schools and other educational materials
- Executive Manager, Namtranslations Services CC-(2006-2011): Served as Managing Director on part-time basis for this close corporation that provides translations and media services www.namtranslations.iway.na
- Acting webmaster for NIED (2006-2011): Manage the NIED website: www.nied.edu.na
- English Teacher (1997-1999) David Sheehama Secondary School
- NAMCOL Head of Centre (1997-1999) David Sheehama Secondary School: Administering the Namcol Centre with over 500 learners and 12 tutors.
- Layout and graphic design artists (newsletters, brochures, annual reports etc) Previous projects includes the layout for the Office of the President's Annual Report for the period 2006-2007 to 2010, UNPF Cancer Materials, RCC Code of Conducts booklet, Outapi Town Council Promotional Materials etc
- Website design and developments Developed more than 12 websites: live samples can be viewed at the following examples www.nantu.org.na; www.okahaotc.com.na, www.outapitc.iway.na; www.samnujomafoundation.org; www.namtranslations.iway.na etc

OTHER INFORMATION

- High Court Oshiwambo/English Sworn Translator
- Awards: Best First year student, 1992, UNAM Faculty of Education
- Author: Drama Book Ongoma ohayi hokelwa pondjila
- School Patron for John Alphons Pandeni Combined School <http://www.johnalphonspandeni-cs.webs.com>

REFERENCES

1. Dr. H. Pomuti
Director: NIED (www.nied.edu.na)
Tel: (062) 509000
E-mail: hpomuti@nied.edu.na
Cell: 0812540781
2. Mr C. Maketo (Professional Graphic Designer)
Cell No 0813030033
3. Mr P. A. Mbenzi, University of Namibia
Tel: (061) 2063849
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University Lecturer (www.unam.na)